

Green Oaks Medical Center, PC
Dr. Christine Green

2500 Hospital Drive, Bldg 2
Mountain View, CA 94040
650-433-8925/Fax: 650-523-4682

2136 Sutter St.
San Francisco, CA 94115
415-415-968-4384/ Fax: 415-992-5917

Letter Request Form

I wish Dr. Christine Green to write a letter on my behalf as described below.

Name : _____

Date of Request: _____

Signature of Requestor: _____

Date of Birth: _____

Purpose of Letter: _____

(i.e. disability, insurance reimbursement, consult to private physician, life insurance, airline, drug information, for jury duty release, other)

Name and Addressee with Address, Fax and Any other pertinent information to ensure receipt by intended recipient:

What Aspects of Your Health Care Do You Want Discussed? _____

What Aspects of Your Health Care Do You NOT Want Released?(With the understanding that your health care is private but if the 3rd. Party has the legal right to the information, it must be released).

The letter is due by ____ for Insurance Appeals or other purposes.

I have an appointment with Dr. Green on _____ and would like to pick up the letter by that date.

By signing above and requesting this letter, I agree to the following costs:

Forms: \$75.00-\$150.00

Jury release or list of medication for airline flights: \$25.00

Other letters: \$150.00

Letters and copy of chart: \$200.00 + 25cents per page copied

Letters which require citation and documentation: starts at \$350.00